



KIRRAE HEALTH SERVICE Inc.

# ANNUAL REPORT 2017-18





# About Us

We are located in the Framlingham Aboriginal Community which is situated on Gunditjmara Country on the western plains of Victoria. In 1861 Framlingham was established as an Aboriginal reserve by the Board for Protection of Aborigines. Kirrae Health Service began in the late 1970's.

For all intents and purposes Framlingham Aboriginal Settlement operates as a small town on Aboriginal land and is home base to and provides essential services to its people. Members may live at Framlingham, as well as in Warrnambool, Koroit, Yambuk, Allansford, Princetown, Terang and Bushfield.

## Our Mission

Kirrae Health Service exists in order to service the physical, mental and emotional health needs of the Framlingham Aboriginal community and surrounds in a manner that is effective, culturally sensitive and acceptable to the community.

## Our Services

Kirrae Health Service is a nationally Accredited Health and Community Services organisation providing:

- o Aboriginal Health Workers
- o Registered nurse on site
- o Visiting GP's
- o Maternal child health nurse
- o Chronic illness management
- o Health promotion activities
- o Health screening
- o Health education
- o Transport for medical appointments
- o Ante natal care
- o Drug and alcohol medical services
- o Optometry
- o Hearing
- o Immunisations
- o Home and community care
- o Health checks
- o Breast screening
- o Smoking cessation
- o Care planning
- o Glucose checks
- o Blood pressure checks
- o BMI's
- o Pap smears
- o Diabetes checks
- o Children's activities – play group, holiday program, homework group
- o Social, emotional and wellbeing services, counselling, advocacy, family therapy
- o Physical activity groups – walking, self-defence, fitness, gym, swimming
- o Much, much, more...

## Our Board

**Tanya McDonald**  
*Chairperson*

**Lionel Chatfield**  
*Member*

**Louise Wackett**  
*Deputy Chair*

**Alice Ugle**  
*Member*

**Brian Davis**  
*Member*



*Right : Kirrae Apology Ten Event,  
Lionel Harradine and Family*

# Objectives 2017–2021

Kirrae Health Service Strategic Plan Objectives are to:

**Strategic Objective 1:**

Maintain a viable, independent, accessible and culturally safe health and community service for the Framlingham community and surrounding service area.

**Strategic Objective 2:**

Increase the range of services that Kirrae Health Service can deliver of its own accord.

**Strategic Objective 3:**

Older and disabled people of the community are supported to remain in their homes longer.

**Strategic Objective 4:**

Improve social supports, educational supports, employment prospects and health awareness for the young people of Framlingham and surrounding districts.

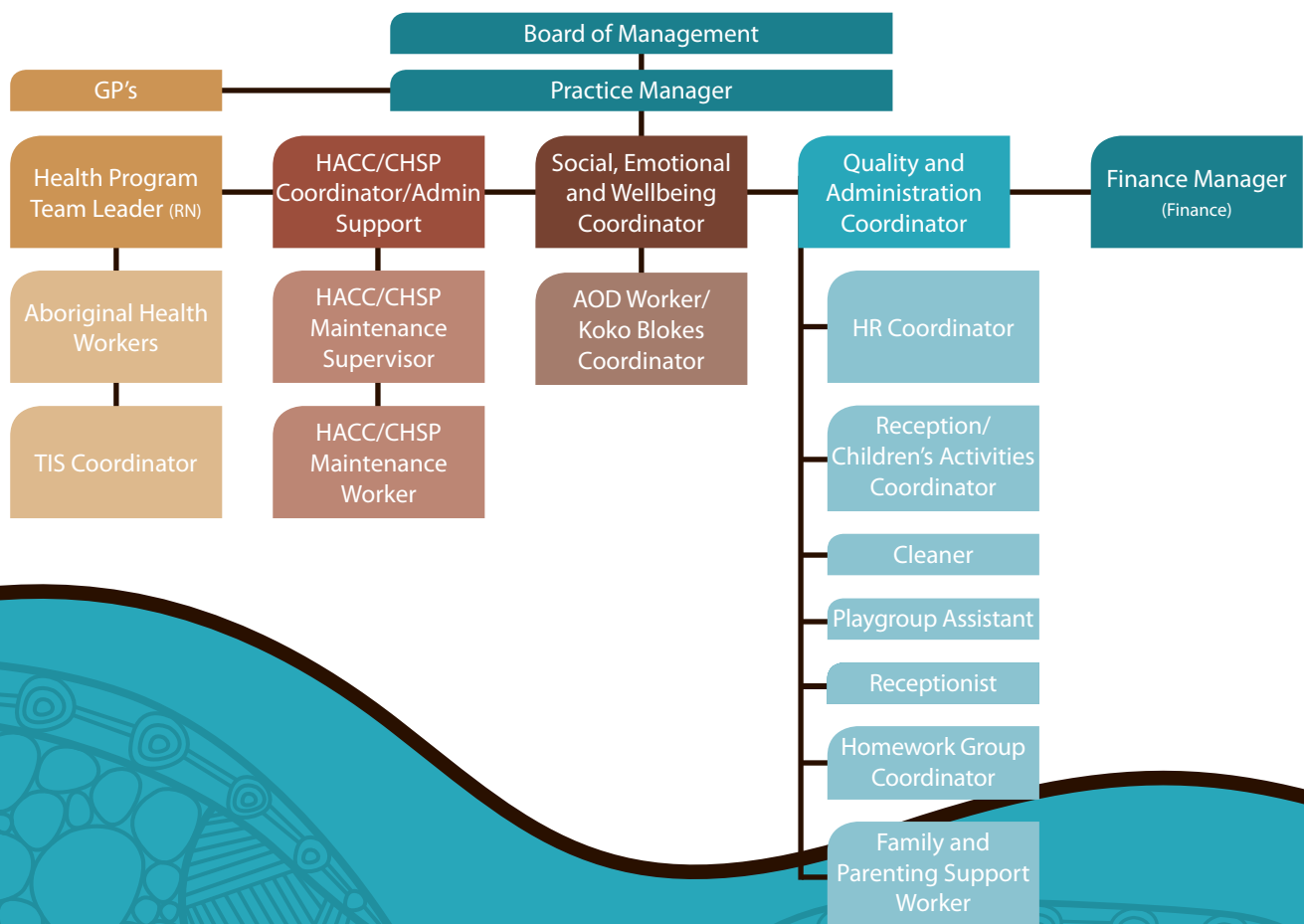
**Strategic Objective 5:**

Families are supported to stay together, make healthy lifestyle choices and improve mental health and wellbeing.

**Strategic Objective 6:**

KHS utilises Governance, Operational and Financial Best Practices.

## Structure Chart



# Chairperson

The Board of Management wish to acknowledge and pay respect to the elders and community members who have passed over in the 2017/2018 reporting period.

What a big year for Kirrae Health Service, celebrating their 40th Birthday and the 10th year since the original extension was opened.

Over the past reporting year Kirrae Health Service has continued to grow with the exceptional programs and services we continue to offer.

The children's activities staff provide exceptional playgroup, homework and active school holiday programs that encourage health, fitness and positive future outcomes to the community children and families, with that positive interaction and culture connectedness.

The (TIS) quit smoking program has proven to be a successful service for Kirrae with the announcement of funding for the next 4 years. This service encourages healthy lifestyle choices for the community.

The health team combined continues to provide health checks, walking and fitness challenges. 6 staff are currently doing a Cert 3 in Aboriginal Health, which will provide extra knowledge across the organisation and the community.

The CHSP and HACC programs continue to promote wellness, quality of life, independence and keeping people connected to the community as well as better future outcomes for the Elders.

The strength of the SEWB program continues to grow, providing excellent quality of service and a huge strength for Kirrae and the community.

I would like to acknowledge the successful passing another round of accreditation for 3 years, and the role of the newest members of the Board of Management. This has provided a positive and exciting future direction for Kirrae.

As Chairperson I greatly appreciate the hard work all Kirrae Health Service staff have delivered to their clients and community as well as the respected other service providers such as doctors, child & maternal health nurse, hearing, eyes, dentist, other health services, justice, WRAD, centrelink, WDEA, education providers, plus many more.

Thankyou for the support and dedication to Kirrae Health Service for the excellent quality of health care provided to our community.

**Tanya McDonald**

*Chairperson*



Tanya McDonald • Chairperson



*Top right : Lake Bolac Eel Festival*

*Right : Hoops Against Violence*

# From the Practice Manager

Eighteen years employed at Kirrae, I have witnessed the growth, determination and passion off both staff and community, which is evident by community involvement in programs, positive community feedback from our annual survey and community input into our Strategic Plan. We work tirelessly to achieve the goals in our strategic plan and are ready to begin on our next areas of focus. The Health Service has increased staff numbers to the point we are at maximum capacity. We have received a grant to add four much needed new offices and a counselling room. We are constantly looking for extension money as we still need some treatment rooms for visiting professionals which will only complement our growing service. Advertising has commenced in the wider community for our doctor clinics.

This year has seen a number of staff commence training in various areas including Aboriginal Health Worker, Alcohol and other Drugs, Diploma in Community Services Case Management, Diploma in Youth Services, Mental Health and finally a Post Grad Certificate in Family Therapy, Aboriginal Specific. Our staff are constantly accepting the challenge of upskilling which only increase our ability to service the needs of our community.

We were very excited to celebrate our 40th birthday of servicing the Framlingham community and surrounding

areas, coinciding with being 10 years in our current building. We celebrated in December 2017 and enjoyed a fabulous cake.

Kirrae has continued to thrive in 2018 with our fabulous staff who are always going above and beyond and looking to increase their knowledge which is evident in each areas reports. Community involvement is another winner this year, without you all we would have no service.

Our board members have been wonderful this year and I would like to thank them for their support and encouragement.

So once again thanks to all that contribute to making Kirrae a great quality organisation.



**Nonnie Harradine** • Practice Manager



**Nonnie Harradine**  
Practice Manager

**Left :** Kirrae Kitchen Rules - Chayce and Alieria

**Middle :** Bernie checks her carbon monoxide levels -  
World No Tobacco Day

**Right :** Homework Group

# Quality and Administration Coordinator

It's always a busy time around this place and this last year has been no exception. Between the reception team, HR, the early childhood and parenting programs, the cleaner and myself, we are a busy and happy little bunch with staff often shared across several programs jumping back and forth.

Michael (aka Kunta) came on board as our cleaner this year and does an amazing job of keeping us spick and span. It is not an easy task to keep our building on track and he keeps us on the straight and narrow.

Nikki in HR continues to work with staff to help them achieve their goals through coaching and mentoring as well as undertaking studies herself through a cert IV in mental health. She has also been assisting any community member who needs advice or assistance with resumes, job applications or even simple advice for things happening in their own workplace.

Playgroup, Parenting and Homework Group have seen new focus areas come our way and has seen lots of fun activities around counting, colours and writing being undertaken. It's been fantastic to see parents come along to homework group each week, helping not just their own children but anyone who needs a hand.

The girls are all doing a great job of fitting training in a cert III in Aboriginal Health Work into their schedules each month, with a completion date set for 2019. This is a great qualification for the crew to undertake, increasing their knowledge and capacity to help Kirrae deliver service and to take the skills and information they learn back into their own homes. We are super proud of them!!

Accreditation goals continue to be worked towards with a new quality improvement plan in place. Our Strategic Plan continues to be our guiding force with clear goals to achieve. Internal audits, process checks, review cycles, feedback collation, Continuous Quality Improvement motors along in their regular cycles. Our last CQI Trend Report identified that 100 of 112 improvement ideas were implemented for the year. It is always a pleasure each time to gather our annual community survey results and plug away each month at helping program areas deliver the activities and services you've requested and making improvements wherever we can. We love getting feedback, we love hearing from you and we love trying to do things better.

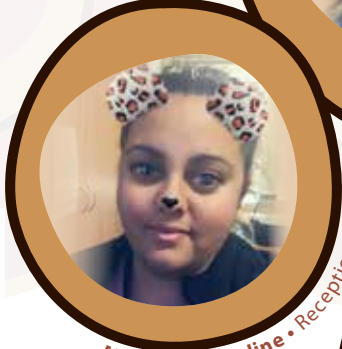
Thanks to all and cheers from all of us: Paula, Mikayla, Kimberley, Nikki, Ivy, Ashlee, Kunta, Teneshia and Tanaya.

## Paula O'Brien

Quality and Administration Coordinator



Paula O'Brien • Quality and Administration Coordinator



Mikayla Harradine • Reception



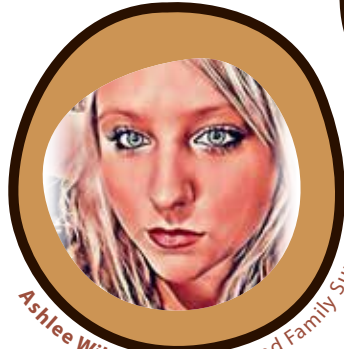
Nikki Beaver • HR Coordinator



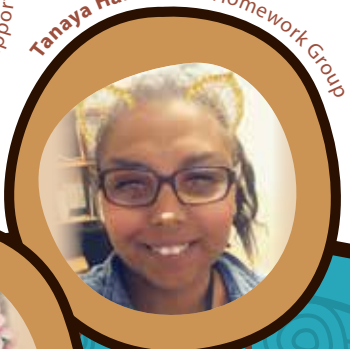
Kimberley Harradine • Children's Activities



Ivy Clark • Administration Support and Homework Group



Ashlee Wilkie • Parenting and Family Support Worker



Tanaya Harradine • Homework Group



Teneshia Harradine • Homework Group



Michael Gala (Kunta) • Cleaner

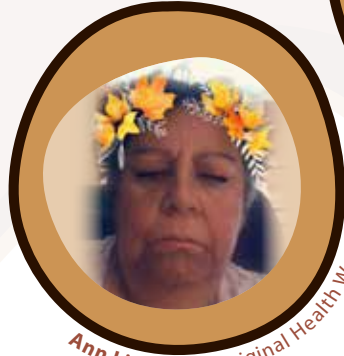
# Health Program

With Meg leaving her position as Health Program Team leader in mid October, I have certainly had quite a busy but enjoyable time settling into my role and getting to know the wider Framlingham community. Picking up where someone had left off isn't an easy task, with the Health Team humming along with a solid program of health initiatives that were showing great results in achieving better health outcomes for the community.

Making the task of settling in so much easier and enjoyable has been the tremendous support I have received from all the staff at Kirrae. The community is so fortunate to have such a great facility on country where they can get the help and support they need in a culturally appropriate environment. Ann, Teneshia and Tanaya who I have been fortunate enough to have on the health team, have given me plenty of advice and ideas of how to more effectively work within an aboriginal community.

The health programs for the past year have mostly carried on from the great work that the team had been doing. Our lists of programs that continue to run and be of great support to the community are:

- o Yearly Health Assessments
- o Fruit Program
- o Aqua-zone and Day Spa memberships
- o Delivery and support of medications and prescriptions to the community
- o Health promotion activities
- o Treatment room for assessment and management of health concerns
- o GP consulting weekly supported by WMC
- o Management of referrals and appointment to specialists



Ann Litster • Aboriginal Health Worker



Fabian McLindin RN • Health Program Team Leader

- o Transport of community to medical and other allied health appointments
- o Maternal and child health visits
- o Tackling Indigenous Smoking activities
- o Immunisation for children and adults
- o Hearing Testing Services
- o Eye Testing Services
- o Cervical and Breast Screening program

As the new Health Program Team Leader, I have been busy working with our team on identifying how we can build on the great work that is already being done for the community. In conjunction with our Strategic Plan, we have identified key areas of focus on for the next few years ahead.

1. Identification of clients with existing chronic disease to ensure that current management is in line with best practice
2. Identification of clients at risk of chronic disease and initiate early intervention strategies
3. Focus on family and childhood health to support healthy lifestyle choices around healthy eating, physical activity and health literacy

Setting these priority areas has given our team a clear template for how we want our service to look and operate looking into the future. We not only want to ensure that people with existing disease or at risk have a longer and better quality of life, but that the health of the community



Teneshia Harradine • Trainee Aboriginal Health Worker

*Right : Kingston leaves his mark*

*Middle : AOD Artwork*

*Far right : Chayce drinking water at the fishing comp*



# Health Program

is built on a foundation of learning and an appreciation of how healthy eating, exercise and other lifestyle choices can truly secure the long-term future of the community.

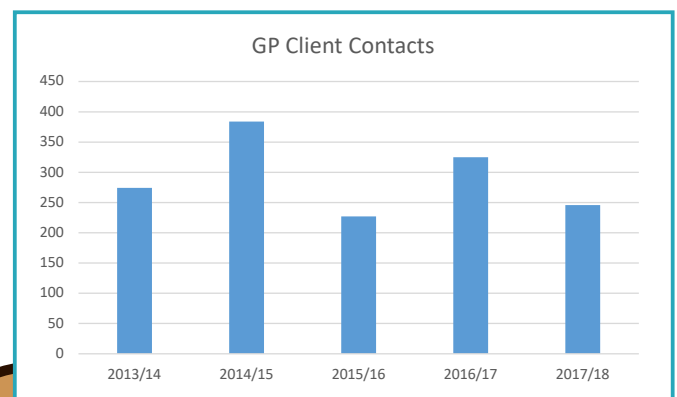
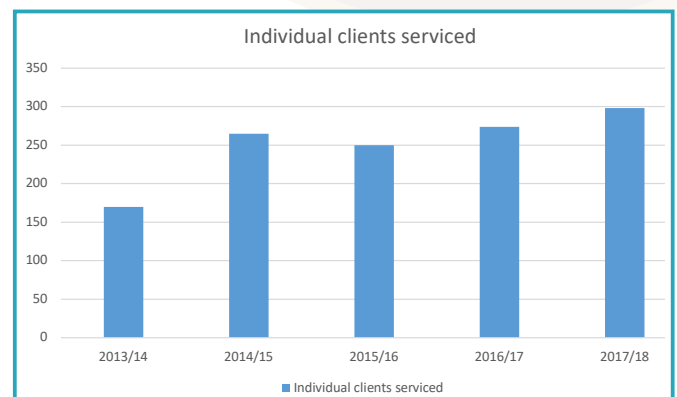
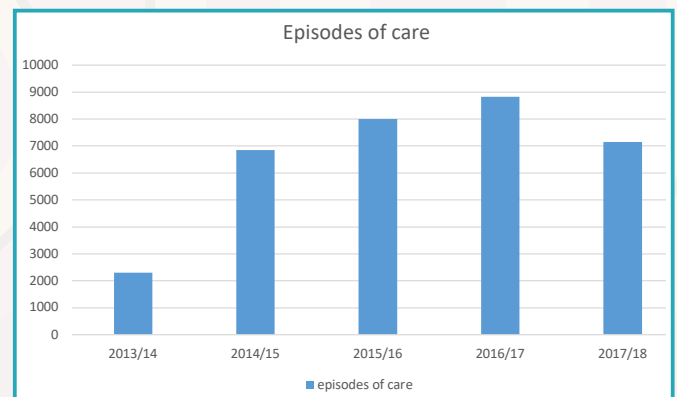
In supporting our priority for early intervention and chronic disease management, our health team has been actively negotiating with funding bodies to provide allied health services that will be delivered at Framlingham. So far we have been successful in securing another year of eye and hearing screening services as well as the new service of speech therapy. Negotiation of further services to be provided by South West healthcare subject to funding include Diabetes Education, Dietitian, Podiatry and mobile Dental services.

One of the fantastic initiatives that we are in the early stages of planning is the new community garden and cultural hub. We have been fortunate in receiving two grants to support the project and look forward to working with the community to develop a plan for the garden. This project will aim to provide the community with an opportunity to grow great nutritious food that can be utilised within our community lunches and our variety of onsite children's programs. It is hoped that there will be plenty of opportunities to learn about all types of seasonal fruits and vegetables including some local bush foods and how to prepare and utilise them during planned chef led cooking sessions.

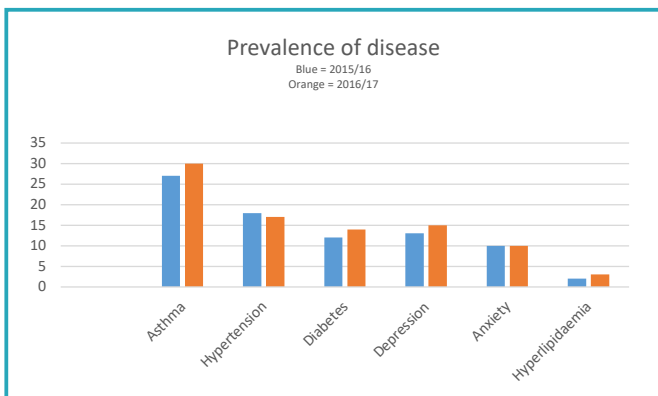
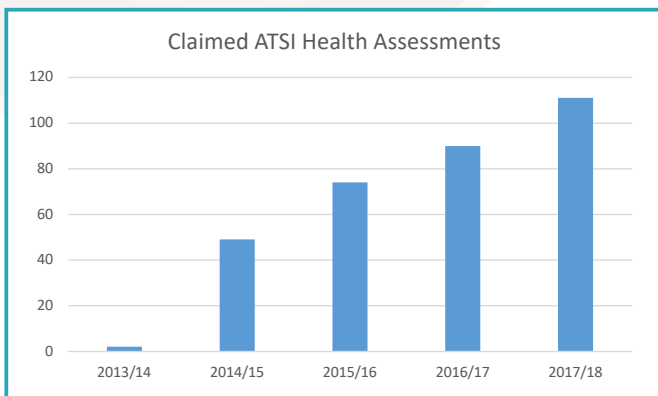
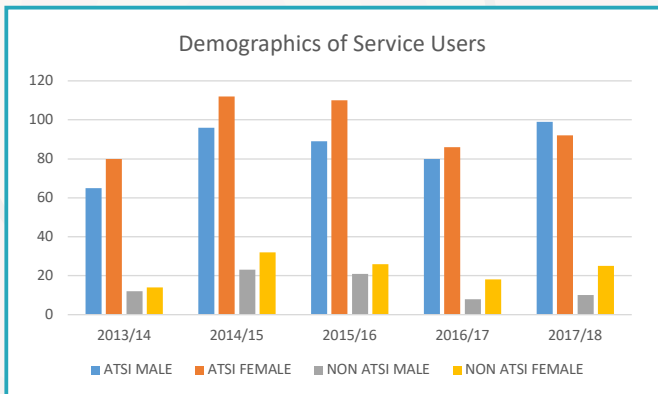
I look forward to working more closely with the community over the next year, building on Kirrae's existing programs and implement new initiatives that will further enhance the great health outcomes already being achieved from the years of hard work by Kirrae Health service staff and the wider community.

**Fabian McLindin RN**

*Health Program Team Leader*



# Health Program



**Left :** Puppy dog TIS Fun Run

**Middle :** Betty teaches knitting and crochet

**Top :** Kirrae receives new laptop tablets from ANZ



# Health Program



Tanaya Harradine • TIS Program Coordinator

## Tackling Indigenous Smoking (TIS) Program

I have continued working as the TIS coordinator for the past 2 years now, I've enjoyed the success and learnt what I can do to improve when I haven't been successful. Some days have been challenging in the role of trying to support people to quit and knowing how to support people in their quit journey. I've also seen the highs of people cutting back and quitting and sharing their success.

Early intervention and support activities have included holiday program activities, homework activities, staff smoke free hours, fitness challenges and boxing sessions. We had a fantastic time with our Beat the Parents challenge with kids and parents teaming up to get the most steps per day. This ended in a fun run/fun walk.

We celebrated our first world no tobacco day with fun onsite activities and a men's golf day. The whole event was smoke free and everyone did an amazing job sticking to it.

Great new things coming up, new fitness challenges as requested by the community, yoga, another popular request in our annual survey.

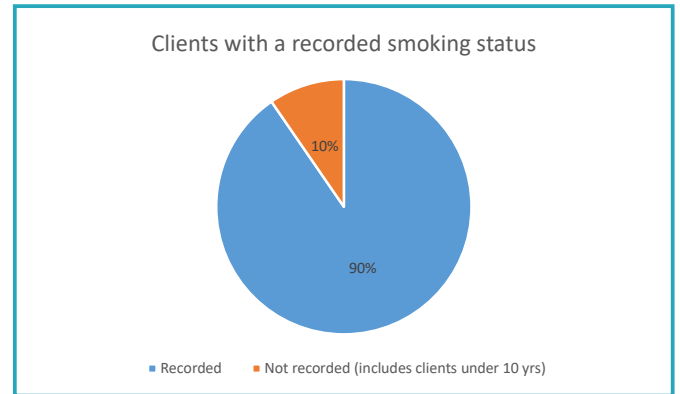
Craft group has started up with people learning to knit and crochet, more great things to come.

We have also had some great local campaigns with our bus wrap driving around Warrnambool and our TIS 2018 Calendar.

Snaps to all the quitters!

### Tanaya Harradine

*Tackling Indigenous Smoking (TIS)*



**Right:** Teneshia practices taking a blood pressure

**Far right:** Fun Run

# Social, Emotional & Wellbeing Program



Brian Medew • Social, Emotional and Wellbeing Coordinator



Aaron Hagan • AOD Worker/Koko Blokes Coordinator

Hi all another year has come and gone. I know I talk about the growth of this program like a broken record but yes that's the case again this year.

The program has finally been rewarded at some level with new funding to cover a clinical position. This has helped us free up some money to enable us to recruit another worker into the SEWB Program. An appointment of a new staff member to the SEWB program will happen soon - Hooray!!!

Other exciting news is the appointment of an Alcohol and Drug worker to work under the SEWB umbrella. Aaron Hagan completed his training in 2018 and has now taken up the position. He has quickly established a large case load of clients that are benefiting from his expertise and commitment to the community.

Part of our SEWB Program is an advocacy component for clients that access our service. This work has given Kirrae a positive reputation in the courts, Koori Court, the legal system and Correction Services. We continue to get strong positive feedback from the magistrates, Elders and court workers, plus not forgetting our clients caught up in this system.

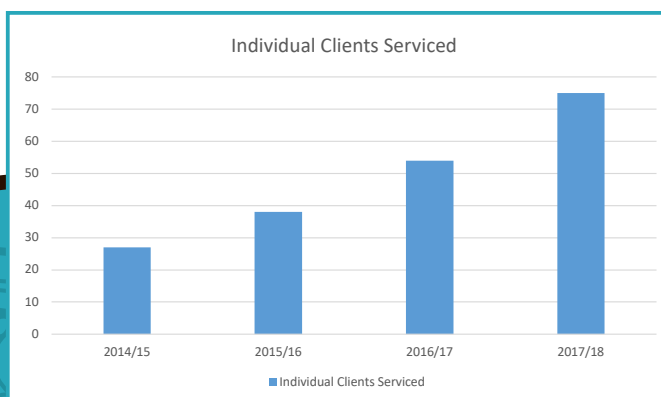
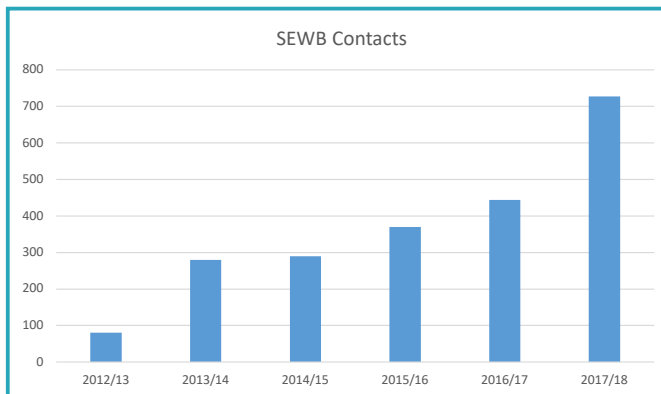
Our SEWB Program continues to discuss with anyone that will listen, our approach to this work. That it is and needs to be adaptive and flexible to meet the client's needs. If clients are entering a system for support and are still struggling with change after 5, 10 and 20 years, surely the approach needs to change. That is what we are seeing with the revolving door of people not knowing how to get out. We are continuing to preach Kirrae's approach as that point of change.

Along with the work we had some fun days with the Kirrae 40th Birthday, Fun Run and the Fishing Competition that continues to be a highlight, plus trips away with Koko Blokes.

Our Pollies in this state of Victoria are talking positively about Self Determinations and Treaty so it is going to be interesting if this reflects as they state increased direct funding to ACCHOS in the SEWB space. Let's hope so and we at Kirrae can continue to grow and meet demand.

Cheers from the SEWBIES.

**Brian Medew**  
SEWB Coordinator



# Children's Activities

Playgroup continues to thrive and be a place that families all feel welcome and come together to have fun and positive experiences for parents/carers/ extended families with their children, other adults and visiting professionals, and for the children to develop positive social, emotional, and physical skills giving them the confidence they need to go onto kinder and school

Visiting professionals that come to playgroup include the Maternal Child Health Nurse who visits monthly, MCHN offers information, guidance and support on issues about parenthood and child health and development, We have midwife Mary comes to offer care to childbearing women during their pregnancy, labour and birth, including information around newborn care and breastfeeding etc. Tis Coordinator Tanaya comes to visit playgroup regularly talking with children and adults, TIS provided t-shirts for all the playgroup kids with special anti-smoking messages. They look AMAZING

Each term we ask families to provide feedback which helps us to know what we are doing great, what we need to improve, what families want to do, what benefits attending playgroup has on their children and themselves etc.

Lots of great stuff with counting, name writing, learning colours, reading, sharing and of course lots of bouncing and jumping on Teneshia on the crash mats. Halloween continues to be a favourite with all involved as it provides a great opportunity for staff and families to interact.

The Holiday program runs each term we try to include lots of physical activities and sport with healthy snacks, cooking and fun. It can be a challenge to find activities to suit all the little kids as well as the older kids, but we love to see everyone all together.

**Kimberley Harradine**  
*Children's Activities Coordinator*



**Kimberley Harradine** • Children's Activities Coordinator



**Teneshia Harradine** • Playgroup Assistant



**Top right and centre:** Painting with droppers  
**Right:** MAYSAR Tour

# Koko Blokes



Since commencing Koko Blokes in August 2017 - with the assistance of a short term Justice grant and the 2017 ICE Action Plan grant, the group has hit the ground running. With up to 16 active members, the group created their own rules and pledge, designed their own group T-Shirt and hoodie which are worn each week.

The group have learnt a lot about Alcohol and other drugs and the effects they have. They have toured the local police station and had education sessions involving police and cyber safety. The boys have created and presented artwork around the effects of Drug and Alcohol which were displayed at the health service.

The group have talked about Domestic Violence and how important it is to talk to someone about your problems and not bottle it up. The group undertook the Brothers Standing Tall engagement activity, an awareness session on Domestic Violence specifically for Aboriginal men.

The presentation provided a space to learn and talk about family violence and the impact on Aboriginal and Torres Strait families, giving the basis to start reflecting on what



Hayden Harradine • Koko Blokes



Aaron Hagan • Koko Blokes Coordinator



Brian Chatfield • Koko Blokes

they can do to prevent family violence in their community. Both fathers and uncles were invited to attend with the group.

The boys have connected to country through traditional dancing, hunting, camps and tours.

The boys spent time learning about our local regional culture at Budj Bim, reviewing historic ruins, traditional stone houses, stone aquaculture sites, seasonal wetlands and more. A camp was held at Deen Maar, an Indigenous Protected Area where they learnt how to set Elliott traps to harmlessly capture Dunnarts, small endangered marsupials.

We camped overnight and engaged with MAYSAR, the Melbourne Aboriginal Youth, Sport and Recreation Co-op. We participated in the Hoops against Violence program, a



Left : Koko Blokes and Eastern Marr Dancers

Above : Koko Blokes Boxing at Rudy's Boxing

# Koko Blokes

basketball program that aims to raise awareness of Family Violence issues within the Grampians & Western District areas.

Parents have become more involved in activities. The group have learnt some skills in cooking sessions which the boys can take home and duplicate. The boys are a lot healthier from all the sporting activities they have been undertaking including boxing, basketball, surfing, T-ball and football and linking in with health checks, fitness checks and engaging in Tackling Indigenous Smoking activities.

The group originally commenced at aged 8 but had to be lowered to allow boys aged 7 to attend due to high demand. 5 and 6 year olds are now champing at the bit to turn 7 so that they too can join in.

A key lesson from running this program has been the clear picture that a lot of the members do not have many, if any, positive role models to look up to. There is so much talent amongst this group and if guided the right way, they are capable of accomplishing anything.

The Koko Blokes Dance group's reputation has grown with the boys getting a lot of requests over the last year. The group were invited to open the South West TAFE 2018 annual conference through performing their traditional dances. Over 300 staff from all campuses in all positions attended.

With each Dance you can see the boy's confidence and skills grow.

It's been a pleasure being given the opportunity to work with these young future leaders. Hopefully we are able to keep this program running into the future and make a real difference.

**Aaron Hagan**

*Koko Blokes Coordinator*



**Above :** Koko Blokes artwork - Be deadly not dead

**Right :** Koko Blokes at the Police Station

# HACC – CHSP Program

Community lunches are still a big hit and having it on a Tuesday is great with the playgroup families attending. We have been trying healthy meals options and the community seem to be enjoying the healthy options with some great feedback. Jessica Chatfield (Couzens) is doing a great job cooking and researching the healthier recipes, which we then publish each month in our community newsletter.

Social support lunches have been held off site at a variety of different venues around the region on alternate weeks. We have enjoyed lunch at places including the RSL Warrnambool, The Memorial Bowls Club, Warrnambool Football Club and the Allansford Hotel. The last social support lunch of the month is held and catered for at Kirrae and is a great chance for Elders in the community to sit side by side and chat with the young playgroup children and mums and dads who attend the lunch.

Monthly bingo at Kirrae is great fun with good turn outs each month and wonderful prizes.

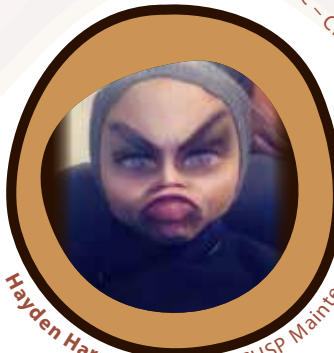
Kirrae still continues to be a part of the Koori Aged and Disability Network Advisory Committee (KADNAC) and the Greater South West CHSP & HACC PYP Network Meeting, attending regional meetings and gathering to discuss HACC/CHSP.

The ASM (Active Service Model) is now called Wellness and Reablement. We have set goals for both the Wellness and Reablement and Diversity Plans for Kirrae this year.

I'm still studying the Diploma of Community Services (Case Management) and have also been studying a cert III in Aboriginal Health Work. The Aboriginal Health Worker course is going excellent over the three days each month.



Ivy Clark • HACC – CHSP Community Care Coordinator and Administration Support Officer



Hayden Harradine • HACC-CHSP Maintenance Supervisor



Brian Chatfield • HACC-CHSP Maintenance Worker

We have had new clients sign up for HACC PYP & CHSP services this year and have all been accepted to receive services. It has been great doing assessment reviews and goal directed care plans with clients.

The maintenance crew, Aaron, Hayden and Brian have been doing an excellent job all year round maintaining the lawns of clients, building the wonderful Tackling Indigenous Smoking footpath and maintaining the Kirrae health service building and surrounds. Hayden accepted the role of Maintenance Supervisor when Aaron moved into his new role as our AOD worker within the SEWB Program. Hayden has been doing an excellent job and is enjoying the new role.

## Ivy Clark

HACC – CHSP Community Care Coordinator and Administration Support Officer





# FINANCIAL REPORT

For the year ended 30 June 2018



Diom Vafidis • Finance Manager

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*Far left : Social Support lunch*

*Left : Eyes down for Bingo*

*Above: Ballarat Elders visit Kirrae*

*Right : Mens golf - World No Tobacco Da*

**KIRRAE HEALTH SERVICE INC**  
A0031914E

**Board of Management Report**  
**For the Year Ended 30 June 2018**

The Board of Management present their report on the Financial Report of Kirrae Health Service Inc. for the year ended 30 June 2018.

**BOARD OF MANAGEMENT**

The following persons held office as Board Members of Kirrae Health Service Inc. throughout the year and at the date of this report:

Tanya MacDonald (Chairperson) and (Secretary)  
Louise Wackett (Deputy Chairperson)  
Brian Davis  
Alice Ugle  
Lionel Chatfield

**OPERATING RESULT**

Net Profit/(Loss) for the Year

	2018	2017
	\$	\$
	<u>(21,960)</u>	<u>3,340</u>

**PRINCIPAL ACTIVITIES**

The principal activities of the corporation during the year related to servicing the health needs of the Framlingham Aboriginal Community.

**SIGNIFICANT CHANGE IN OPERATIONS**

No significant change in the nature of these activities occurred during the year.

**AFTER BALANCE DATE EVENTS**

No matters or circumstances have arisen since the end of the financial year which significantly affected or may significantly affect the operations of the Association, the results of those operations, or the state of affairs of the Association in future financial years.

Signed on behalf of the Board of Management.



Name:  
BOARD MEMBER



Name:  
BOARD MEMBER

Dated this 4<sup>th</sup> day of October 2018

**KIRRAE HEALTH SERVICE INC**  
A0031914E

**Statement of Profit and Loss and Other Comprehensive Income**  
**For the Year Ended 30 June 2018**

	Note	2018 \$	2017 \$
Revenue from Operating Activities	2	1,296,058	1,188,878
Other Revenue	2	126,798	92,030
Employee Expenses	3a	(833,625)	(727,163)
Program Running Expenses	3b	(340,567)	(263,923)
Occupancy Expenses	3e	(32,066)	(22,051)
Administrative Expenses	3c	(208,992)	(229,367)
Depreciation	3f	(29,566)	(35,064)
<b>Surplus for the year attributable to members</b>		<b>(21,960)</b>	<b>3,340</b>
Other Comprehensive Income		-	-
<b>Total Comprehensive Income for the year attributable to members</b>		<b>(21,960)</b>	<b>3,340</b>

The accompanying notes form part of these financial statements.

**KIRRAE HEALTH SERVICE INC**  
A0031914E

**Statement of Financial Position**  
As At 30 June 2018

	Note	2018 \$	2017 \$
<b>CURRENT ASSETS</b>			
Cash and Cash Equivalents	4	933,190	694,459
Prepayments		18,353	18,738
Trade & Other Receivables	5	35,773	24,575
<b>TOTAL CURRENT ASSETS</b>		<b>987,316</b>	<b>737,772</b>
<b>NON-CURRENT ASSETS</b>			
Plant and Equipment	6	125,406	141,846
<b>TOTAL NON-CURRENT ASSETS</b>		<b>125,406</b>	<b>141,846</b>
<b>TOTAL ASSETS</b>		<b>1,112,722</b>	<b>879,618</b>
<b>CURRENT LIABILITIES</b>			
Trade & Other Payables	7	326,248	92,751
Employee Entitlements	8	140,972	122,609
<b>TOTAL CURRENT LIABILITIES</b>		<b>467,220</b>	<b>215,360</b>
<b>NON CURRENT LIABILITIES</b>			
Employee Entitlements	8	9,842	6,638
<b>TOTAL NON-CURRENT LIABILITIES</b>		<b>9,842</b>	<b>6,638</b>
<b>TOTAL LIABILITIES</b>		<b>477,062</b>	<b>221,998</b>
<b>NET ASSETS</b>		<b>635,660</b>	<b>657,620</b>
<b>EQUITY</b>			
Accumulated Surplus	9	635,660	657,620
<b>TOTAL EQUITY</b>		<b>635,660</b>	<b>657,620</b>

The accompanying notes form part of these financial statements.

KIRRAE HEALTH SERVICE INC  
A0031914E

**Statement of Changes in Equity**  
For the Year Ended 30 June 2018

	Note	Accumulated Surplus \$	Total \$
<b>Balance at 1 July 2016</b>		654,280	654,280
Other Comprehensive Income for the year		<u>3,340</u>	<u>3,340</u>
<b>Balance at 30 June 2017</b>	9	<u>657,620</u>	<u>657,620</u>
Other Comprehensive Income for the year	9	<u>(21,960)</u>	<u>(21,960)</u>
<b>Balance at 30 June 2018</b>		<u>635,660</u>	<u>635,660</u>

The accompanying notes form part of these financial statements.

KIRRAE HEALTH SERVICE INC  
A0031914E

**Statement of Cash Flows**  
For the Year Ended 30 June 2018

	Note	2018 \$	2017 \$
<b>CASH FLOWS FROM OPERATING ACTIVITIES:</b>			
Receipts from Operating Activities		1,550,535	3,281,319
Interest Received		3,099	2,912
Payments to Suppliers and Employees		<u>(1,301,777)</u>	<u>(3,254,523)</u>
<b>NET CASH FLOW FROM OPERATING ACTIVITIES</b>	10	<b><u>251,857</u></b>	<b><u>29,708</u></b>
<b>CASH FLOWS FROM INVESTING ACTIVITIES:</b>			
Payment for Property, Plant and Equipment		<u>(13,126)</u>	<u>(14,759)</u>
<b>NET CASH FLOW FROM INVESTING ACTIVITIES</b>		<b><u>(13,126)</u></b>	<b><u>(14,759)</u></b>
<b>NET INCREASE IN CASH AND CASH EQUIVALENTS</b>		<b><u>238,731</u></b>	<b><u>14,949</u></b>
<b>CASH AND CASH EQUIVALENTS AT BEGINNING OF THE FINANCIAL YEAR</b>		<b><u>694,459</u></b>	<b><u>679,510</u></b>
<b>CASH AND CASH EQUIVALENTS AT END OF THE FINANCIAL YEAR</b>	4	<b><u>933,190</u></b>	<b><u>694,459</u></b>

The accompanying notes form part of these financial statements.

**KIRRAE HEALTH SERVICE INC**  
A0031914E

## **Notes to the Financial Statements**

### **For the Year Ended 30 June 2018**

#### **Note 1: Significant Accounting Policies**

The principal accounting policies adopted in the preparation of the financial statements set out below. These policies have been consistently applied to all the years presented, unless otherwise stated.

#### **New, revised or amending Accounting Standards and Interpretations adopted**

The Incorporated Association has adopted all of the new, revised or amending Accounting Standards and Interpretations issued by the Australian Accounting Standards Board ('AASB') that are mandatory for the current reporting period.

Any new, revised or amending Accounting Standards or Interpretations that are not yet mandatory have not been early adopted.

#### **Basis of Preparation**

The financial statements are general purpose financial statements that have been prepared in accordance with Australian Accounting Standards – Reduced Disclosure Requirements and Interpretations of the Australian Accounting Standards Board (AASB), the *Australian Charities and Not-for-Profits Commission Act 2012* and the *Associations Incorporation Reform Act 2012*. The association is a not-for-profit entity for financial reporting purposes under Australian Accounting Standards.

The financial statements have been prepared on an accruals basis and are based on historical costs and do not take into account changing money values or, except where specifically stated, current valuations of non-current assets.

The following significant accounting policies, which are consistent with the previous period unless stated otherwise, have been adopted in the preparation of these financial statements.

#### **Revenue recognition**

##### *Grant Income*

Grants are recognised as revenue, in accordance with *AASB 1004*, when the Association gains control of the underlying assets. Where grants are reciprocal, revenue is recognised as performance occurs under the grant. Non-Reciprocal grants are recognised as revenue when the grant is received or receivable.

##### *Interest*

Interest revenue is recognised on a proportional basis taking into account the interest rates applicable to the financial assets.

##### *Other Income*

Revenue is recognised in accordance with *AASB 118 Revenue*. Income is recognised as revenue to the extent it is earned. Unearned Income at reporting date is reported as Income received in advance.

Amounts disclosed as revenue are, where applicable, net of returns, allowances and duties and taxes.

**KIRRAE HEALTH SERVICE INC**  
A0031914E

## Notes to the Financial Statements

### For the Year Ended 30 June 2018

#### Note 1: Significant Accounting Policies continued

##### Economic Dependence

A significant portion of Kirrae Health Service Inc. revenue is derived from Department of Health and Department of Human Services. Kirrae Health Service Inc. is dependent on continued revenue from both services for its continued ability to carry on normal activities in its current structure. The board have no reason to believe this funding will not be ongoing.

##### Income Tax

No provision for income tax has been raised as the Association is exempt from income tax under Division 50 of the *Income Tax Assessment Act 1997*.

##### Current and non-current classification

Assets and liabilities are presented in the statement of financial position based on current and non-current classification.

An asset is current when: it is expected to be realised or intended to be sold or consumed in normal operating cycle; it is held primarily for the purpose of trading; it is expected to be realised within twelve months after the reporting period; or the asset is cash or cash equivalent unless restricted from being exchanged or used to settle a liability for at least twelve months after the reporting period. All other assets are classified as non-current.

A liability is current when: it is expected to be settled in normal operating cycle; it is held primarily for the purpose of trading; it is due to be settled within twelve months after the reporting period; or there is no unconditional right to defer the settlement of the liability for at least twelve months after the reporting period. All other liabilities are classified as non-current.

##### Cash & cash equivalents

Cash & cash equivalents includes cash on hand, deposits held at call with financial institutions, other short-term, highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value.

##### Trade & Other Receivables

Other receivables are recognised at amortised cost, less any provision for impairment.

##### Plant and equipment

Plant and equipment is stated at historical cost less accumulated depreciation and impairment. Historical cost includes expenditure that is directly attributable to the acquisition of the items.

Depreciation is calculated on a straight-line basis to write off the net cost of each item of plant and equipment over their expected useful lives with the following rates:

Plant and Equipment	up to 20 years
---------------------	----------------



**KIRRAE HEALTH SERVICE INC**  
A0031914E

## **Notes to the Financial Statements**

### **For the Year Ended 30 June 2018**

#### **Note 1: Significant Accounting Policies continued**

##### **Plant and equipment continued**

The residual values, useful lives and depreciation methods are reviewed, and adjusted if appropriate, at each reporting date.

An item of plant and equipment is derecognised upon disposal or when there is no future economic benefit to the incorporated association. Gains and losses between the carrying amount and the disposal proceeds are taken to profit or loss.

##### **Impairment of non-financial assets**

Non-financial assets are reviewed for impairment whenever events or changes in circumstances indicate that the carrying amount may not be recoverable. An impairment loss is recognised for the amount by which the asset's carrying amount exceeds its recoverable amount.

Recoverable amount is the higher of an asset's fair value less costs of disposal and value-in-use. The value-in-use is the present value of the estimated future cash flows relating to the asset using a pre-tax discount rate specific to the asset or cash-generating unit to which the asset belongs. Assets that do not have independent cash flows are grouped together to form a cash-generating unit.

##### **Trade and other payables**

These amounts represent liabilities for goods and services provided to the Incorporated Association prior to the end of the financial year and which are unpaid. Due to their short-term nature they are measured at amortised cost and are not discounted. The amounts are unsecured and are usually paid within 30 days of recognition.

##### **Employee benefits**

###### *Short-term employee benefits*

Liabilities for wages and salaries, including non-monetary benefits, annual leave and long service leave expected to be settled within 12 months of the reporting date are recognised in current liabilities in respect of employees' services up to the reporting date and are measured at the amounts expected to be paid when the liabilities are settled.

###### *Other long-term employee benefits*

The liability for annual leave and long service leave not expected to be settled within 12 months of the reporting date are recognised in non-current liabilities, provided there is an unconditional right to defer settlement of the liability. The liability is measured as the present value of expected future payments to be made in respect of services provided by employees up to the reporting date using the projected unit credit method. Consideration is given to expected future wage and salary levels, experience of employee departures and periods of service. Expected future payments are discounted using market yields at the reporting date on national government bonds with terms to maturity and currency that match, as closely as possible, the estimated future cash outflows.

**KIRRAE HEALTH SERVICE INC**  
A0031914E

## **Notes to the Financial Statements**

### **For the Year Ended 30 June 2018**

#### **Note 1: Significant Accounting Policies continued**

##### **Fair value measurement**

When an asset or liability, financial or non-financial, is measured at fair value for recognition or disclosure purposes, the fair value is based on the price that would be received to sell an asset or paid to transfer a liability in an orderly transaction between market participants at the measurement date; and assumes that the transaction will take place either: in the principle market; or in the absence of a principal market, in the most advantageous market.

Fair value is measured using the assumptions that market participants would use when pricing the asset or liability, assuming they act in their economic best interest. For non-financial assets, the fair value measurement is based on its highest and best use. Valuation techniques that are appropriate in the circumstances and for which sufficient data are available to measure fair value, are used, maximising the use of relevant observable inputs and minimising the use of unobservable inputs.

##### **Goods and Services Tax ('GST') and other similar taxes**

Revenues, expenses and assets are recognised net of the amount of associated GST, unless the GST incurred is not recoverable from the tax authority. In this case it is recognised as part of the cost of the acquisition of the asset or as part of the expense.

Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to the tax authority, are presented as operating cash flows.

Commitments and contingencies are disclosed net of the amount of GST recoverable from, or payable to, the tax authority.

##### **Note 1a. Critical accounting judgements, estimates and assumptions**

The preparation of the financial statements requires management to make judgements, estimates and assumptions that affect the reported amounts in the financial statements. Management continually evaluates its judgements and estimates in relation to assets, liabilities, contingent liabilities, revenue and expenses. Management bases its judgements, estimates and assumptions on historical experience and on other various factors, including expectations of future events, management believes to be reasonable under the circumstances. The resulting accounting judgements and estimates will seldom equal the related actual results. The judgements, estimates and assumptions that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities (refer to the respective notes) within the next financial year are discussed below.

##### *Estimation of useful lives of assets*

The Incorporated Association determines the estimated useful lives and related depreciation and amortisation charges for its property, plant and equipment and finite life intangible assets. The useful lives could change significantly as a result of technical innovations or some other event. The depreciation and amortisation charge will increase where the useful lives are less than previously estimated lives, or technically obsolete or non-strategic assets that have been abandoned or sold will be written off or written down.

##### *Employee benefits provision*

As discussed in note 1, the liability for employee benefits expected to be settled more than 12 months from the reporting date are recognised and measured at the present value of the estimated future cash flows to be made in respect of all employees at the reporting date. In determining the present value of the liability, estimates of attrition rates and pay increases through promotion and inflation have been taken into account.

**KIRRAE HEALTH SERVICE INC**  
A0031914E

**Notes to the Financial Statements**  
**For the Year Ended 30 June 2018**

**Note 2: Revenue and Other Income**

	2018 \$	2017 \$
Department of Prime Minister of Cabinet	192,215	203,544
Department of Health & Ageing	162,192	160,430
Department of Health	549,432	539,885
Gunditjamara Co-operative	230,965	206,033
VACCHO	86,114	67,400
Western Victoria Primary Health Network	57,583	-
Other Grants	17,557	11,586
	<u>1,296,058</u>	<u>1,188,878</u>
Other Revenue	123,699	89,118
Interest	3,099	2,912
	<u>126,798</u>	<u>92,030</u>
<b>TOTAL REVENUE</b>	<u><b>1,422,856</b></u>	<u><b>1,280,908</b></u>

**Note 3: Expenses**

**Note 3a: Employee Expenses**

Wages	742,980	635,134
Superannuation	69,078	59,505
Provision Employee Entitlements	21,567	29,307
Workcover	-	3,217
<b>TOTAL EMPLOYEE EXPENSES</b>	<u><b>833,625</b></u>	<u><b>727,163</b></u>

**Note 3b: Program Running Expenses**

Activity	115,144	81,349
Aged Care Packages Expenditure	-	(505)
Counselling	-	72
Elders Costs	2,081	6,844
Family Support	557	266
Funeral Costs	-	180
HACC Services	7,733	8,403
Meetings/Seminars/Travel/Accommodation	15,599	12,441
Pharmaceutical & Health	184,727	134,581
Playgroup	4,562	10,209
Training and Course Costs	10,164	10,083
<b>TOTAL PROGRAM RUNNING EXPENSES</b>	<u><b>340,567</b></u>	<u><b>263,923</b></u>

**KIRRAE HEALTH SERVICE INC**  
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**Notes to the Financial Statements**  
**For the Year Ended 30 June 2018**

**Note 3: Expenses continued**

**Note 3c: Administration Expenses**

	2018 \$	2017 \$
Advertising	1,193	1,126
Accounting	39,360	39,360
Audit	18,450	12,600
Bad & Doubtful Debts Expense	1,068	972
Bank Fees	1,560	1,372
Centre Maintenance	14,743	48,597
Computer Expenses	40,959	43,279
Legal Costs	-	2,448
Miscellaneous	2,873	7,891
Office Supplies	14,379	16,084
Staff Training & Uniforms	1,905	2,987
Subs & Memberships	30,211	21,737
Telephone/Internet/Communication	10,241	5,972
Vehicle Costs	32,050	24,942
<b>TOTAL ADMINISTRATION EXPENSES</b>	<b><u>208,992</u></b>	<b><u>229,367</u></b>

**Note 3d: Auditors Remuneration**

Remuneration of the auditor of the association for:

- Auditing the financial report	11,650	10,400
- Grant acquittal services	6,800	2,200
	<b><u>18,450</u></b>	<b><u>12,600</u></b>

**Note 3e: Occupancy Expenses**

Building Maintenance	1,586	1,428
Insurance	9,381	1,001
Leasing Charges	2,365	2,365
Rent	10,000	10,000
Utilities-Electricity & Gas	8,734	7,257
<b>TOTAL OCCUPANCY EXPENSES</b>	<b><u>32,066</u></b>	<b><u>22,051</u></b>

**Note 3f: Depreciation**

Plant & Equipment	29,566	35,064
<b>TOTAL DEPRECIATION EXPENSE</b>	<b><u>29,566</u></b>	<b><u>35,064</u></b>

**KIRRAE HEALTH SERVICE INC**  
A0031914E

**Notes to the Financial Statements**  
For the Year Ended 30 June 2018

**Note 4: Cash & Cash Equivalents**

	2018	2017
	\$	\$
Petty Cash	68	68
Commonwealth Bank HACC Account	226,937	156,364
Commonwealth Bank Health Worker Account	324,976	149,832
Commonwealth Bank Program Account	100,735	108,246
Commonwealth Bank Salary Packaging Account	280	280
Commonwealth Bank Project Account	1,143	3,496
Commonwealth Bank Passbook Account	134,190	133,922
Commonwealth Maintenance Account	144,861	142,251
<b>TOTAL CASH &amp; CASH EQUIVALENTS</b>	<b><u>933,190</u></b>	<b><u>694,459</u></b>

**Note 5: Receivables**

Accounts Receivable	35,672	23,406
Other Receivables	1,169	1,169
Provision for Doubtful Debts	(1,068)	-
<b>TOTAL TRADE &amp; OTHER RECEIVABLES</b>	<b><u>35,773</u></b>	<b><u>24,575</u></b>

**Note 6: Plant & Equipment**

Plant and equipment:		
At cost	373,060	359,934
Accumulated depreciation	(247,654)	(218,088)
<b>TOTAL PLANT &amp; EQUIPMENT</b>	<b><u>125,406</u></b>	<b><u>141,846</u></b>

**Movement in carrying amounts**

Movements in carrying amounts for plant and equipment between the beginning and the end of the current financial year:

2017	Plant & Equipment
	\$
Balance at the beginning of the year	162,151
Additions at cost	14,759
Disposals	-
Depreciation expense	(35,064)
Carrying amount at end of year	<b><u>141,846</u></b>

**KIRRAE HEALTH SERVICE INC**  
A0031914E

**Notes to the Financial Statements**  
For the Year Ended 30 June 2018

**Note 6: Plant & Equipment continued**

**Movement in carrying amounts**

Movements in carrying amounts for plant and equipment between the beginning and the end of the current financial year:

**2018**

	<b>Plant &amp; Equipment</b>
	<b>\$</b>
Balance at the beginning of the year	141,846
Additions at cost	13,126
Disposals	-
Depreciation expense	(29,566)
Carrying amount at end of year	<u><u>125,406</u></u>

**Note 7: Payables**

	<b>2018</b>	<b>2017</b>
	<b>\$</b>	<b>\$</b>
<b>CURRENT</b>		
Accounts Payable	25,993	39,256
GST Payable	43,600	11,847
Payroll Liabilities	2,801	938
Other Payables	300	300
Accruals	32,641	20,411
Accrued Grant	220,913	19,999
<b>TOTAL CURRENT PAYABLES</b>	<u><u>326,248</u></u>	<u><u>92,751</u></u>

**Note 8: Employee Benefits**

	<b>2018</b>	<b>2017</b>
	<b>\$</b>	<b>\$</b>
<b>CURRENT</b>		
Annual Leave	67,851	59,197
Long Service Leave	73,121	63,412
	<u><u>140,972</u></u>	<u><u>122,609</u></u>
<b>NON CURRENT</b>		
Long Service Leave	9,842	6,638
<b>TOTAL EMPLOYEE BENEFITS</b>	<u><u>150,814</u></u>	<u><u>129,247</u></u>

**Note 9: Accumulated Surplus**

	<b>2018</b>	<b>2017</b>
	<b>\$</b>	<b>\$</b>
Retained Surplus at start of financial year	657,620	654,280
Net Result for the Year	(21,960)	3,340
<b>RETAINED SURPLUS AT END OF FINANCIAL YEAR</b>	<u><u>635,660</u></u>	<u><u>657,620</u></u>

**KIRRAE HEALTH SERVICE INC**  
A0031914E

**Notes to the Financial Statements**  
For the Year Ended 30 June 2018

**Note 10: Reconciliation of Net Cashflows from Operating Activities to Net Result**

	2018 \$	2017 \$
Net Result for the year	(21,960)	3,340
Depreciation	29,566	35,064
	<u>7,606</u>	<u>38,404</u>
(Increase)/decrease in Receivables	(11,198)	(26,339)
(Increase)/decrease in Prepayments	385	(1,496)
Increase/(decrease) in Trade and Other Payables	233,497	(10,168)
Increase/(decrease) in Employee Entitlements	21,567	29,307
<b>NET CASH FLOWS FROM OPERATING ACTIVITIES</b>	<b><u>251,857</u></b>	<b><u>29,708</u></b>

**Note 11: Key Management Personnel Disclosures**

*Compensation*

The aggregate compensation made to officers and other members of key management personnel of the Incorporated Association is set out below:

Aggregate compensation	<u>85,904</u>	<u>82,570</u>
------------------------	---------------	---------------

**Note 12: Contingent Liabilities**

The Incorporated Association had no contingent liabilities as at 30 June 2018 and 30 June 2017.

**Note 13: Commitments**

The Incorporated Association had no commitments for expenditure as at 30 June 2018 and 30 June 2017.

**Note 14: Events after the Reporting Period**

No matter or circumstance has arisen since 30 June 2018 that has significantly affected, or may significantly affect the Incorporated Association's operations, the results of those operations, of the Incorporated Association's state of affairs in the future financial year.

KIRRAE HEALTH SERVICE INC  
A0031914E

**Board of Management Statement**  
**For the Year Ended 30 June 2018**

In the opinion of the Board of Management, the financial report as set out on the proceeding pages:

1. the attached financial statements and notes comply with the Australian Accounting Standards – Reduced Disclosure Requirements, the *Australian Charities and Not-for-profits Commission Act 2012* and the *Associations Incorporation Reform Act 2012* and associated regulations;
2. the attached financial statements and notes give a true and fair view of the Incorporated Association's financial position as at 30 June 2018 and of its performance for the financial year ended on that date; and
3. there are reasonable grounds to believe that Kirrae Health Service Inc. will be able to pay its debts as and when they become due and payable.

This statement is made in accordance with a resolution of the Board of Management and is signed for and on behalf of the Board of Management by:

  
Name:

BOARD MEMBER

  
Name:

BOARD MEMBER

Dated this 4<sup>th</sup> day of October 2018





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## INDEPENDENT AUDITOR'S REPORT TO THE BOARD OF MANAGEMENT OF KIRRAE HEALTH SERVICE INC.

### Opinion

We have audited the accompanying financial report of Kirrae Health Service Inc. (the Association), which comprises the statement of financial position as at 30 June 2018, statement of comprehensive income, statement of changes in equity and statement of cash flows for the year then ended, notes comprising a summary of significant accounting policies and other explanatory information, and the certification by Board of Management on the annual statement.

In our opinion, the accompanying financial report of the Association is in accordance with the *Associations Incorporation Reform Act 2012* and Division 60 of the *Australian Charities and Not-for-profits Commission Act 2012*, including:

- a) giving a true and fair view of the Association's financial positions as at 30 June 2018 and of its performance for the year ended on that date; and
- b) complying with Australian Accounting Standards – *Reduced Disclosure Requirements* and Division 60 of the *Australian Charities and Not-for-profits Commission Regulation 2013*.

### Basis for Opinion

We conducted our audit in accordance with Australian Auditing Standards. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Report* section of our report. We are independent of the Association in accordance with the ethical requirements of the Accounting Professional and Ethical Standards Board's APES 110 *Code of Ethics for Professional Accountants* (the Code) that are relevant to our audit of the financial report in Australia. We have also fulfilled our other ethical responsibilities in accordance with the Code.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

### Basis of Accounting and Restriction on Distribution

Without modifying our opinion, we draw attention to Note 1 to the financial statements, which describes the basis of accounting. The financial report has been prepared to assist Kirrae Health Service Inc. to meet the requirements of the *Associations Incorporation Reform Act 2012* and *Australian Charities and Not-for-profits Commission Act 2012*. As a result, the financial report may not be suitable for another purpose.

### Responsibilities of the Board of Management for the Financial Report

The Board of Management is responsible for the preparation of the financial report that gives a true and fair view in accordance with Australian Accounting Standards – *Reduced Disclosure Requirements*, the *Associations Incorporation Reform Act 2012*, and *Australian Charities and Not-for-profits Commission Act 2012* and for such internal control as the Board determines is necessary to enable the preparation of the financial report that is free from material misstatement, whether due to fraud or error.

In preparing the financial report, the Board of the Association is responsible for assessing the Association's ability to continue as a going concern, disclosing, as applicable, matters relating to going concern and using the going concern basis of accounting unless the Board of the Association either intends to liquidate the Association or to cease operations, or has no realistic alternative but to do so.

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### Auditor's Responsibilities for the Audit of Financial Report

Our objectives are to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with the Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of this financial report.

As part of an audit in accordance with the Australian Auditing Standards, we exercise professional judgement and maintain professional scepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial report, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Association's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the directors.
- Conclude on the appropriateness of the directors' use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Association's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial report or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Association to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial report, including the disclosures, and whether the financial report represents the underlying transactions and events in a manner that achieves fair presentation.

We communicate with Board of Management regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during the audit.

#### CROWE HORWATH WEST VIC

**RICHARD AINIO**  
Partner

**Ballarat, Victoria**  
Dated this 4<sup>th</sup> day of October 2018

The relationship you can count on



**Left :** Homework Group **Middle :** Hoops Against Violence trip **Below :** Slime making



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